



Community Support Grants Application Form

Information requested in this application form is the minimum required for a grant to be considered. Applicants can enclose additional information if necessary.

1. CONTACT DETAILS	
Name of charity	
Name of contact person	
Job title of contact person	
Main charity address	
Correspondence address (if different)	
Telephone/Mobile number	
Email address	
Website	
Are you a Registered Charity?	Yes <input type="checkbox"/> No <input type="checkbox"/>
Registered charity number (if applicable)	

2. ABOUT THE CHARITY			
Please give a brief outline of the aims of the charity			
Please identify how this charity supports people within the Province of Durham.			
Number of staff	Head Office	Other Locations	Total
Full time Part time Volunteers			

3. GRANT REQUESTED	
Please state why you would like a grant, for what purpose and an estimate of the amounts required?	
If a grant was made, who would the cheque need to be made payable to	



DECLARATION

I am an authorised representative of _____ (name of organisation). To the best of my knowledge the information I have provided on this application form is correct. If Durham Benevolence agrees to make a grant, this will be used exclusively for the purposes described in this application form.

Signature _____

Print Name _____

Position in organisation _____

Date _____

APPLICANT CHECK LIST

Confirmation that any grant made will benefit the communities of the Durham Masonic Province i.e. the traditional County of Durham between the rivers Tyne and Tees. (if national, you may apply to The Masonic Charitable Foundation)	<input type="checkbox"/>
You have read the Guidelines for Community Support Grants which are attached and your application complies with the rules and regulations of Durham Benevolence.	<input type="checkbox"/>
The application form has been completed in full	<input type="checkbox"/>
If a Registered Charity, Full Audited Accounts are included (not more than 15 months old). If not a Registered Charity, a financial statement of income/expenditure is included (for the past 12 months).	<input type="checkbox"/>
The completed application form is unbound	<input type="checkbox"/>
The declaration has been signed by an authorised representative of the Charity applying for funding	<input type="checkbox"/>

Durham Benevolence Community Support Grants Committee meets quarterly (Feb, May, August and November) and applicants are informed of the outcome during the following month.

Please submit completed applications to:

Community Support Grants Committee
Durham Benevolence Ltd
8 The Esplanade
SUNDERLAND
SR2 7BH

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Fax No: (0191) 567 1276
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Website: www.durhamfreemasons.org
Registered Charity Number: 279313